
TENANT PROPERTY SURRENDER RELEASE [TPSR]

Definitions: Tenant Property Surrender Release, hereafter ("TPSR"). Tenant(s) or Tenant's POA/Court Authorized Representative, hereafter ("Tenant"). Landlord(s) or Landlord's Representative, hereafter ("Landlord"). Rental Property, hereafter ("Premise"). Form Generated ON (date): _____

1. PREMISE: _____

Street Address, City, State, Zip Code

2. LANDLORD INFO. _____

NAME

PHONE

3. TENANT(S) INFO.

NAME

PHONE

NAME

PHONE

NAME

PHONE

NAME

PHONE

4. TENANT FORWARDING (FWD) INFO. Tenant failed to provide forwarding info.

Fwd Address: _____

Street Address, City, State, Zip Code

Fwd Phone# _____

Fwd Alt Phone# _____

Fwd Email: _____

5. PROOF OF IDENTITY (POI). POI is by: Tenant < OR > POA/Court Authorized Rep.

Tenant failed to present a valid photo DL/ID.

Name on DL/ID _____

DL/ID# _____

DL/ID State: _____

Expires: _____

6. ITEMS TURNED IN BY TENANT. Tenant did not turn in any items.

[Person who is receiving items must fill in this section below.]

___ # House Keys

___ # Garage Door Remotes

___ # Mailbox Keys

___ # Community Gate Remotes

___ # Pool Keys

___ # Community Gate Keys

___ # Exercise Rm Keys

___ # Other Items, Description: _____

\$ _____

CK#/MO# _____

Memo: _____

7. TENANT PROPERTY REMOVAL COMPLETED.

❖ _____ (Tenant Initials) Tenant: i) has completed the removal of all wanted/needed personal property items; ii) grants Landlord permission to immediately discard of any leftover personal property items, trash, furniture, etc.; iii) grants Landlord permission to immediately remove any leftover animals; and iv) certifies that there is no person or animal left in or on the property. < OR > Tenant Refused to Initial.

8. CURRENT FILED EVICTION*. JC# _____ < OR > NO current eviction filed.

* If requested by Tenant, Tenant must cooperate and pay for the removal of the current eviction filed.

BY SIGNING BELOW, Tenant authorizes, certifies and acknowledges that he/she: 1) has read, understands and will comply with this TPSR; 2) has the authority to sign on behalf of himself/herself and other Tenants and Occupants; 3) will not return to the property without written authorization from Landlord; and 4) does not have any person or animal still in or on the property. < OR > Tenant Refused to Sign.

X _____

SIGNATURE, (TENANT/POA/COURT REP)

SURRENDER DATE

SURRENDER TIME

AM / PM

X _____

SIGNATURE, (LANDLORD/LANDLORD REP)

RECEIVE DATE

RECEIVE TIME

AM / PM