

AGENT to AGENT REFERRAL for RENTALS (AARR)

PARTY-1 [REFERRING AGENT]

Broker Company Name

Broker Company Address

Broker Company City, State, Zip code

Broker Name

Broker License#

Broker Phone

Broker Fax

Broker Email

Agent Name

Agent License#

Agent Phone

Agent Fax

Agent Email

PARTY-2 [RECEIVING AGENT]

Broker Company Name

Broker Company Address

Broker Company City, State, Zip code

Broker Name

Broker License#

Broker Phone

Broker Fax

Broker Email

Agent Name

Agent License#

Agent Phone

Agent Fax

Agent Email

PARTY-3 [APPLICANT-1]

Applicant Name

Applicant Phone

Applicant Fax

Applicant Email

Applicant ID / DL#

ID / DL State

PARTY-3 [APPLICANT-2]

Applicant Name

Applicant Phone

Applicant Fax

Applicant Email

Applicant ID / DL#

ID / DL State

PREMISE:

Rental Property Address, City, State, Zip code

< OR > _____
NO Gate Gate Code

Indicate the Advertised Referral Fee \$ _____ MLS/Listing# _____

Party-1 [Referring Agent] by signing certifies that the Premise was physically shown to Party-3 [Applicant-1/-2].

❖ Submit Party-1 W-9 to Party-2.

X _____
Signature [Referring Agent] Date

Party-3 [Applicant-1] by signing certifies that ONLY Party-1 [Referring Agent] showed him/her the Premise.

X _____
Signature [Applicant-1] Date

Party-3 [Applicant-2] by signing certifies that ONLY Party-1 [Referring Agent] showed him/her the Premise.

X _____
Signature [Applicant-2] Date

Party-2 [Receiving Agent] will complete this section after successful completion of a fully executed lease.

❖ Submission of a rental application does NOT entitle Party-1 [Referring Agent] to any referral fee.

Referral Fee Paid \$ _____

Payment Type (choose one):

CK# _____

MO# _____

Cashiers CK# _____

Cash. Party-1 MUST give Party-2 a receipt.

Payment Delivered By (choose one):

USPS Mail to Party-1. Date Mailed: _____

Party-1 physically picked up payment.
❖ MUST obtain a COLOR copy of Party-1's ID / DL.

X _____
Signature Party-1 [Referring Agent] Date